



Noralta Skating Club

Annual General Meeting

Date of Meeting: Sunday, June 22, 2014, 7:00 pm

Location: Bob Lamb Industry Training Centre, Room 252

Attendees:

Chris Langmead, Wade Kolmel, Christine Levesque, John Byrer, Ben Sauve, Tania Murowchuk, Chad John, Tracie Nippard, Yolanda Barry, Colette Parsons, Scott Wudrick, Joanne Packham, Alma Chan, Kashif Hussain, Cindy Ellis, Cathie Langmead, Shey Veridiano, Amy Myette

1. Call to Order

Chris Langmead called meeting to order at 7:25 pm.

2. Changes / Additions to Agenda

Add to agenda: discussion on quorum.

3. Approval of Previous AGM Meeting Minutes

MOTION to accept the minutes of the June 16, 2013, AGM Meeting by John Byrer. Seconded by Wade Kolmel. ALL IN FAVOUR.

4. Club Overview / Goals

See Director of Operations Annual Report attached to the minutes.

Ben reviewed the changes that were made to programming this year. Learn to Skate programs used to be top heavy but now due to the development of younger skaters and pushing them quickly through Canskate, the levels are now more evenly distributed.

The Board of Directors was made smaller which has made meetings more interactive and effective, and the Board was made more aware of the Club's financials throughout the year.

Some challenges the Club still faces:

- ongoing issue with MacDonald Island and cancellation of ice for their major events. This will happen again this year as they already have announced a major curling event and a major ringette event. Operations recommend the Club seriously investigate the new Northside Recreation Complex as it nears final approval.
- fundraising goals were higher than what the Club was able to do.
- communication with membership continues to be a struggle. Lots of concern about lack of feedback with members as to how the Club is doing financially and how individual skaters are doing.

Goals and action plans:

- develop more identity through the skating levels. Plan is to recruit social convenors / parents reps for each level.
- Board to develop a yearly plan and produce this for membership. AGM is an opportunity to communicate that plan to membership.

- Board to strategize on better communication with the Club. An action log to be added to the AGM minutes for accountability. Membership also reminded that Board meeting minutes are always available to any member who asks for them and are posted on the Club website for transparency.

5. Financial Update

Ben presented the Budget. An audit on the Club's financial statements is in progress so the numbers are not final.

The big hit to the budget this year was the lack of fundraising and grants, as well as September's ice cancellation due to MacDonald Island's unscheduled rink repairs.

The only fundraiser the Club was able to hold was the Corporate Challenge which fell short in profits. No Spring fundraiser was held. The Board wanted to try something different than the raffle, so an event with a guest speaker was planned; however the guest speaker could not be secured.

Recreation did beef jerky sales which continues to be successful as long as there is a volunteer to take care of it.

Grants fell very short. The Board has been trying to fill a permanent volunteer position to take care of Grants. Sponsorship is also something that should be looked into; however, Skate Canada does have some ruling on this.

An ice show is being planned for December with a projected profit of \$10,000.

On the expense side, there has been a large increase in salaries due to the Club having to play catch-up on admin salaries and bring them up to community standards, as well as increase the number of hours of our admin position from 20 to 30 hours per week.

A lot of money has been expensed to Coach Training this year. The Board has planned for Personal Development of the coaches. Andy Gillam, a sports psychologist will work with the coaches through one-on-one Skype sessions. He will have success markers to present to the Board, and in turn the Board is to communicate this back to membership.

Operations are currently recruiting two new coaches in training for this year.

In the future, the Board does not want to have to play catch-up because of being caught behind in expenses. Instead, the Board would like to have a small inflation rate over each year as opposed to a large jump every few years. The Board feels that a 7% increase this year is sufficient to catch up, with a slight inflation rate each year to follow.

Membership was not feeling comfortable with the projected financials. Tania explained that due to the timing of the AGM every year, the Club's audited financials are not able to be presented. The fiscal year runs from May to April, and the By-Laws state that the AGM must be held by June 30; this does not give a large window to have audited financials to present at the AGM.

MOTION by Joanne Packham to table the review of the 2013/2014 Financial Statements to a special meeting on September 28, 2014. Seconded by Chris Langmead. ALL IN FAVOUR.

MOTION by Chris Langmead to adjust By-Law 14 to move the date of the AGM to be held on or before June 30, to the date of the AGM to be held on or before September 30. Seconded by Wade Kolmel. ALL IN FAVOUR.

The Board approves the budget at their regular meetings, but these changes to the By-Laws will provide more transparency at the AGM with membership being able to review the final audited financial statements.

It has always been difficult to reach quorum of 15 (as stated in By-Law 14) at the AGM and there was discussion to change this number. However, with the change to the AGM meeting date, the feeling was that it will be easier to get 15+ people to attend in September, so to keep with transparency, the quorum of 15 will stand.

6. Election of 2014/2015 Board of Directors

Board positions are staggered to two year terms. There are three positions up for election (Wade Kolmel, Gail Wild, Colin Armstrong).

Board members fulfilling their two year term:
Chris Langmead (President)
Christine Levesque
John Byrer

Resignations:
none

Nominations to fill three vacant positions (won by ballot vote):
Wade Kolmel
Amy Myette
Varadarg Sivakumar

As per the By-Laws, the Officers of the Board of Directors (Vice-President, Treasurer, Secretary) will be appointed by the Board of Directors at their first meeting.

Permanent Volunteer Positions:
Fundraising/Volunteer Director = vacant
Recreation Fundraising Director = Tracie Nippard
Individual Fundraising Director = Tracie Nippard
Grants / Sponsorship Director = vacant
Casino Chair = Michelle Pollock
Competition Chair = Yolanda Barry
Trophy Case Coordinator = Cindy Ellis
Test Chair = Alma Chan
Social Coordinator = vacant
Locker Room Coordinator = Collette Parsons
Sign-Up Genius Coordinator = Cathie Langmead
Club Gear Coordinator = vacant

7. Adjournment

Meeting adjourned at 9:56 pm.

Minutes by Christine Levesque.